

## 办理境外人员临时住宿登记手续所需相关材料

- 1、护照、台胞证、港澳居民来往内地通行证等出入境证件的**原件及复印件**。
- 2、本人签署的房屋租赁合同（或自购房产权证）**原件**及**复印件**。若租赁人非本人，同时提供物业居住证明。
- 3、房东有效证件**复印件**、房产证**复印件**。

## Necessary Documents for Registration

1. Passport or 台胞证 or 港澳居民来往内地通行证 ( the original & copy )
2. The contract of room renting ( the original & copy ).  
If the contract is not signed by yourself , you also need to bring the residence certificate of the apartment management.
3. The copy of the house owner's certificate and estate ownership certificate.